

# Information for Waste Receivers

Fact sheet | May 2023

## Waste management framework and receiver requirements

Environment Protection Authority Victoria (EPA) considers you a waste receiver if you receive any waste from a place or premises.

Anyone involved in the management, transport or handling of waste has legal responsibilities under the Environment Protection Act 2017 (the Act) and the general environmental duty (GED). If you're a waste receiver, you must ensure:

- You are authorised to receive any industrial waste accepted at your place or premises
- You only accept industrial waste under the conditions and requirements of your authorisation
- You provide transaction information as part of the receipt of reportable priority waste (RPW).

If you don't comply with the waste duties or the GED you could be liable for:

- Fines of more than \$80,000 for individuals or \$410,000 for companies
- Imprisonment in severe cases.

You can find out more about the GED on EPA's website.

## What can I do to ensure I am authorised?

Before accepting industrial waste from a waste producer or transporter, you must be authorised to receive that waste.

There are seven main categories of authorisation. These are described in further detail in EPA Publication 1946 How to determine a lawful place: [epa.vic.gov.au/about-epa/publications/1946-1](http://epa.vic.gov.au/about-epa/publications/1946-1)

The 7 categories of authorisation are:

- Low Risk Circumstances (Regulation 63)
- Waste Determination
- Declaration of Use
- EPA Permission
- Section 48 Determination
- Permission Exemption
- Authorised Disposal and Discharge (ADD).

Your authorisation may come with conditions. You must ensure that each consignment of waste you receive complies with these conditions.

Waste producers should classify their waste before arriving at your place or premises. You should provide the details of your authorisation to the waste producer. This will assist them in meeting their waste duties.

[epa.vic.gov.au](http://epa.vic.gov.au)

Environment Protection Authority Victoria  
GPO Box 4395, Melbourne VIC 3001  
1300 372 842



## Receipt of RPW

RPW is a subset of priority waste and industrial waste. These wastes pose the greatest level of risk to human health and the environment.

There are additional duties associated with RPW, on top of the duties and obligations associated with industrial waste and priority waste.

If you receive RPW from another place or premises, you must record the details in EPA's Waste Tracker system. You can find information on how to use Waste Tracker as a receiver, including how-to guides, on EPA's website.

You must provide prescribed information to the person who transported the waste. Waste Tracker automatically requests this information as part of the receipt process. It is then provided to the necessary parties.

Receipt of RPW in Waste Tracker must occur at the time the waste was received, not before or after. The Waste Tracker App enables upload of waste receipt details using a mobile device.

## Incorrect Receipt of waste

If you accept incorrectly classified waste, or waste you are not authorised to receive, you should:

- Quarantine the waste in a location separate to other waste
- Classify waste in accordance with EPA Publication 1827 Waste classification and assessment protocol:  
[epa.vic.gov.au/about-epa/publications/1827-2](http://epa.vic.gov.au/about-epa/publications/1827-2)

- Consider potential hazards presented by the waste and controls that may be required
- Arrange for transport to a separate premises that is authorised to receive the waste.

Contact EPA on 1300 372 842 or [epa.vic.gov.au](http://epa.vic.gov.au) if you require assistance.

## Additional considerations

You may have additional duties if:

- You have management or control of waste
- You consign the waste to transport.

Acceptance of waste from interstate (Controlled Waste) comes with additional requirements and duties. See EPA's website for further information: [epa.vic.gov.au/for-business/waste/transporting-waste/interstate-transport](http://epa.vic.gov.au/for-business/waste/transporting-waste/interstate-transport)

### Further information

Learn more about the GED



[epa.vic.gov.au/about-epa/laws/laws-and-your-business/general-environmental-duty-for-businesses](http://epa.vic.gov.au/about-epa/laws/laws-and-your-business/general-environmental-duty-for-businesses)

Learn more about Waste Tracker for



[epa.vic.gov.au/for-business/waste/transporting-waste/waste-tracker/waste-tracker-for-receivers](http://epa.vic.gov.au/for-business/waste/transporting-waste/waste-tracker/waste-tracker-for-receivers)

What to do if Waste Tracker isn't working



[epa.vic.gov.au/for-business/waste/transporting-waste/waste-tracker/what-to-do-if-waste-tracker-isnt-working](http://epa.vic.gov.au/for-business/waste/transporting-waste/waste-tracker/what-to-do-if-waste-tracker-isnt-working)

For more information or help with Waste Tracker, contact EPA on 1300 372 842 or visit [epa.vic.gov.au](http://epa.vic.gov.au)

This content is for general information only. Obtain professional advice if you have any specific concern, EPA Victoria has made reasonable effort to ensure accuracy at the time of publication. EPA acknowledges Victoria's First Nations peoples as the Traditional Owners of the land and water on which we live and work. We pay our respect to their Elders past and present.

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